



Table of Contents

PART 1 INTRODUCTION TO AUXILIARY BOAT CREW QUALIFICATION SYSTEM	1-1
CHAPTER 1 HOW TO USE THIS HANDBOOK	1-2
CHAPTER 2 BOAT CREW QUALIFICATIONS.....	1-3
CHAPTER 3 QUALIFICATION SYSTEM STRUCTURE.....	1-4
CHAPTER 4 TASK DESIGNATIONS.....	1-5
CHAPTER 5 OVERVIEW OF QUALIFICATION TASKS.....	1-6
CHAPTER 6 MENTOR GUIDANCE	1-9
CHAPTER 7 TRAINEE GUIDANCE	1-12
PART 2 BOAT CREWMEMBER QUALIFICATION.....	2-1
CHAPTER 1 TASK ACCOMPLISHMENT RECORD FOR BOAT CREWMEMBER	2-2
CHAPTER 2 BOAT CREWMEMBER QUALIFICATION TASKS	2-6
<i>Section A. Crew Efficiency Factors, Risk Factors and Team Coordination.....</i>	<i>2-7</i>
TASK BCM-01-01-AUX: Crew Fatigue Standards.....	2-7
TASK BCM-01-02-AUX: Motion Sickness.....	2-8
TASK BCM-01-03-AUX: Risk Management/Team Coordination Training.....	2-8
TASK BCM-01-04-AUX: Completed ICS and Required Workshops and Courses	2-9
<i>Section B. Physical Fitness, First-Aid and Survival.....</i>	<i>2-10</i>
TASK BCM-02-01-AUX: Personal Physical Requirements and Policy.....	2-11
TASK BCM-02-02-AUX: Personal Physical Fitness and Vision	2-12
TASK BCM-02-03-AUX: Crew First-Aid Responsibility	2-16
TASK BCM-02-04-AUX: Don the Type III PFD	2-16
TASK BCM-02-05-AUX: Don Anti-Exposure Coveralls (as applicable)	2-17
TASK BCM-02-06-AUX: Don the Boat Crew Dry Suit (as applicable)	2-18
TASK BCM-02-07-AUX: Identify Boat Crew Survival Equipment	2-19
TASK BCM-02-08-AUX: Use the Emergency Signaling Mirror	2-20
TASK BCM-02-09-AUX: Describe the Use of Hand-Held Distress Flares.....	2-21
TASK BCM-02-10-AUX: Describe the Use of Aerial Flares.....	2-22
TASK BCM-02-11-AUX: Operate the Personal Marker Light (PML) or Strobe Light	2-23
TASK BCM-02-12-AUX: Operate the Personal Locator Beacon	2-24
TASK BCM-02-13-AUX: State Survival Procedures in Event the Boat Capsizes or Swamps.....	2-24
TASK BCM-02-14-AUX: Perform Water Survival Exercise	2-25
TASK BCM-02-15-AUX: Sun and Heat Related Factors.....	2-26
TASK BCM-02-16-AUX: State the Symptoms of Shock	2-26
TASK BCM-02-17-AUX: State the Symptoms of Anaphylactic Shock (Allergic Reaction)	2-27
TASK BCM-02-18-AUX: State the Signs for Burns	2-27
TASK BCM-02-19-AUX: State the Symptoms of Hypothermia	2-28
<i>Section C. Marlinespike Seamanship, Boat Nomenclature, Nautical Terminology, and Basic Stability</i>	<i>2-29</i>
TASK BCM-03-01-AUX: State Common Boat Nomenclature and Terminology.....	2-30
TASK BCM-03-02-AUX: Locate and Identify the Purpose of the Equipment Aboard the Boat; Perform Pre-Underway Testing; Conduct Pre-Underway Briefings.....	2-31
TASK BCM-03-03-AUX: Boat Construction.....	2-32
TASK BCM-03-04-AUX: Watertight Integrity	2-33
TASK BCM-03-05-AUX: Stability	2-34
TASK BCM-03-06-AUX: Identify the Different Parts of a Line and the Hitches Used in Line Handling.....	2-35
TASK BCM-03-07-AUX: Tie Various Knots, Hitches, and Bends.....	2-36
TASK BCM-03-08-AUX: Secure Lines to Cleats, Bits, and Posts.....	2-37
TASK BCM-03-09-AUX: State the Types of Breaking Seas, Characteristics, and Causes	2-38
<i>Section D. Boat Handling</i>	<i>2-39</i>
TASK BCM-04-01-AUX: Rig Fenders to Side of the Boat	2-40
TASK BCM-04-02-AUX: Make Fast a Boat to a Pier (Bow On Mooring, No Current/Wind).....	2-40
TASK BCM-04-03-AUX: Assist in Anchoring the Boat.....	2-41
TASK BCM-04-04-AUX: Assist in Weighing the Boat's Anchor	2-42



TASK BCM-04-05-AUX:	Identify the Common Navigation Lights Displayed by Ships and Boats.....	2-43
TASK BCM-04-06-AUX:	Identify Common Sound Signals Used by Ships and Boats	2-44
TASK BCM-04-07-AUX:	Identify Maritime Distress Signals	2-45
TASK BCM-04-08-AUX:	Stand a Lookout Watch	2-46
TASK BCM-04-09-AUX:	Act as a Helmsman and Steer a Compass Course	2-47
TASK BCM-04-10-AUX:	Get the Boat Away from a Pier/Dock and Secure the Deck.....	2-48
TASK BCM-04-11-AUX:	Prepare for, Moor and Secure the Boat to a Pier/Dock.....	2-49
TASK BCM-04-12-AUX:	Boat Handling	2-50
Section E. Communications		2-51
TASK BCM-05-01-AUX:	Operate a VHF-FM Radiotelephone.....	2-52
TASK BCM-05-02-AUX:	Use the VHF-FM Radiotelephone to Give a Operations and Position Report.....	2-53
TASK BCM-05-03-AUX:	State General Communications Policy and Doctrine	2-54
Section F. Navigation.....		2-55
TASK BCM-06-01-AUX:	Identify the Symbols, Abbreviations and Basic Parts of a Nautical Chart	2-56
TASK BCM-06-02-AUX:	Identify Common Aids to Navigation Used for Inland and Coastal Piloting.....	2-57
TASK BCM-06-03-AUX:	Identify Local Landmarks on a Nautical Chart	2-58
TASK BCM-06-04-AUX:	Plot a Position Using Latitude and Longitude	2-59
TASK BCM-06-05-AUX:	Plot a Magnetic Course on a Nautical Chart	2-60
TASK BCM-06-06-AUX:	Measure Distance on a Nautical Chart	2-61
TASK BCM-06-07-AUX:	Compute Time, Speed, and Distance	2-62
TASK BCM-06-08-AUX:	Determine the Depth of Water Using a Fathometer/Depth Sounder	2-63
TASK BCM-06-09-AUX:	Operate RADAR (If Equipped).....	2-64
TASK BCM-06-10-AUX:	Report Range and Bearing of Charted RADAR Objects (If Equipped)	2-65
TASK BCM-06-11-AUX:	Use RADAR to Determine if Risk of Collision Exists (If Equipped)	2-66
TASK BCM-06-12-AUX:	Obtain a Fix Using GPS/DGPS	2-67
TASK BCM-06-13-AUX:	Operate Electronic Charting System (If Equipped)	2-68
Section G. Mission-Oriented Operations.....		2-69
TASK BCM-07-01-AUX:	Participate in a Man Overboard Evolution as a Pointer (Direct Pickup)	2-70
TASK BCM-07-02-AUX:	Participate in a Man Overboard Evolution as a Recovery/Pickup Person (Indirect Pickup)	2-71
TASK BCM-07-03-AUX:	Stand a Tow Watch.....	2-72
TASK BCM-07-04-AUX:	Bend a Heaving Line to a Bridle and Pass the Heaving Line to Another Boat	2-73
TASK BCM-07-05-AUX:	Pass a Towline to Another Boat.....	2-74
TASK BCM-07-06-AUX	Connect a Towline to a Trailer Eyebolt Using a Skiff Hook.....	2-75
TASK BCM-07-07-AUX:	Execute an Alongside Tow and Moor a Towed Vessel.....	2-76
TASK BCM-07-08-AUX:	Identify the Different Classes of Fires; State the Fuel and Primary Extinguishing Agents Associated with Each	2-77
TASK BCM-07-09-AUX:	Locate and Identify the Firefighting Equipment Carried Onboard the Boat (as applicable)	2-77
TASK BCM-07-10-AUX:	Operate a CO ₂ Fire Extinguisher (Simulate), (If Equipped).....	2-78
TASK BCM-07-11-AUX:	Operate a Dry Chemical Fire Extinguisher (Simulate), (If Equipped)	2-79
TASK BCM-07-12-AUX:	Locate and Operate the Boat's Bilge Pump	2-79
Section H. Auxiliary Specific Tasks.....		2-80
TASK BCM-08-01-AUX:	Basic Knowledge of Boating Skills	2-81
TASK BCM-08-02-AUX:	Perform as a Crewmember During a Navigation and Piloting Exercise (Day and Night)	2-82
TASK BCM-08-03-AUX:	Dockside Oral Examination	2-84
TASK BCM-08-04-AUX:	Underway Check Ride.....	2-85
CHAPTER 3 BOAT CREWMEMBER TRAINEE STUDY GUIDE.....		2-88
Section A.	Reading Assignments – Crew Efficiency Factors, Risk Factors and Team Coordination.....	2-89
Section B.	Reading Assignments – Physical Fitness, First Aid, and Survival.....	2-91
Section C.	Reading Assignments – Marlinspike Seamanship, Boat Nomenclature, Nautical Terminology, and Basic Stability	2-95
Section D.	Reading Assignments – Boat Handling	2-99
Section E.	Reading Assignments – Communications	2-104